**Application for a West Trust Grant from a Unitarian and/or Universalist Church or**

**Fellowship in Canada** (Revised August 2021)

The objective of the West Bequest Trust is to affirm and promote the seven principles of Universalist/Unitarian (UU) Churches, as adopted by the Canadian Unitarian Council (<http://cuc.ca/principles-and-sources/>), namely

* The inherent worth and dignity of every person;
* Justice, equity, and compassion in human relations;
* Acceptance of one another and encouragement to spiritual growth in our congregations;
* A free and responsible search for truth and meaning;
* The right of conscience and the use of the democratic process within our UU congregations and in society at large;
* The goal of world community with peace, liberty, and justice for all;
* Respect for the interdependent web of all existence of which we are a part.

**WAYS TO PROMOTE THESE PRINCIPLES**

The promotion of the seven principles may be done by:

1. publishing books, pamphlets, periodicals or other modern forms of media (such as tapes, DVDs, websites, etc.) as well as programs to attract new UU members;
2. provide partial support towards employing a minister (either clergy or lay person); or a religious education director for children and young adults;
3. assisting financially weak or small UU congregations or founding new ones; and
4. by such other methods of UU church extension as the West Trustees shall deem best.

Applications for funding which best reflect the above objectives and means have the most chance of success.

Only one application per UU church or fellowship will be considered. The application must be supported and forwarded by the Board or other Governing Body of the applying church or fellowship.

West Trust Trustees will meet in the third week of November 2021 to make decisions on grant applications. Due to Covid restrictions no applications were sought in 2020. As a result, about $15,000 (twice as much money as in normal years) will be available in 2021. In 2018 grants were made to 9 UU fellowships or churches, ranging in amounts from $400 to $1,000. In 2019 there were six grants made, ranging from $500 to $2155.

An application form is attached. You can fill it in and save it. It can be sent in Word or as PDF. You do not need to use the form, but your application should include all the information requested on the form.

**WHEN, WHERE AND HOW TO APPLY**

Applications for consideration at the fall trustees' meeting each year should be received by

the 31st of October 2021. Please include the words “2021 West Bequest Trust Application” in the subject line.

Late applications may be considered at the discretion of the Trustees.

Applications should be submitted as Email ATTACHMENTS in Word or as PDF and addressed to

Shripad Pendse, President, Board of Trustees of the West Trust at

shripen@yahoo.ca

and copied to spendse@smu.ca

and also to Kathy Spencer, Secretary, Board of Trustees of the West Trust, kathy.spencer@dal.ca

If it is necessary for you to send an application by mail, it should be sent by the 1st of October. Please e mail shripen@yahoo.ca to get the most up to date Canada Post mailing address.

**ACCOUNTING AND EVALUATION**

Successful West Trust grantees must provide by the following Sept. 30th a brief accounting of the income and expenses of the project and a narrative of at least 200 words of what was accomplished in their West Trust-assisted project.

If you received a grant in the previous year and are applying for another grant for the current year, the report on the previous grant must be submitted as part of your application.

Grantees who fail to account to the West Trustees for grants previously received may not be considered for future assistance.

**APPLICATION FOR WEST TRUST FUNDING**

(Please examine the Guidelines above carefully before applying for a grant.)

A. APPLICANT: (UU Church, Congregation or Fellowship and authorized contact person)

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B. APPLICANT’S MAILING ADDRESS:

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C. APPLICANT’S TELEPHONE:

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D. APPLICANT'S E-MAIL:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E. DATE SUBMITTED:

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F. REPORT ON PREVIOUS GRANT RECEIVED (if any): (Please provide in this section a

brief summary of expenses and a narrative of at least 200 words concerning what was accomplished with the grant.). Enclose an attachment as necessary.

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G. PROJECT NAME (Provide a working title for your project. Only one application will be

considered from each UU Church, Fellowship or Congregation)

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H. SUMMARY/DESCRIPTION (Describe the project in about 200 words.). Use an attachment as necessary.

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I. BUDGET (How much will the total project cost, what are the major cost items of the project and what will each of them cost?)

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J. AMOUNT SOUGHT from the West Trust Fund

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K. OTHER INCOME SOURCES AND AMOUNTS (List other amounts to be obtained from other sources and names of those sources for that funding).

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L. TIME FRAME OF PROJECT: (Provide start and end dates, major milestones and the

date by which a grant from the Trust would be required.)

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How does the project support the objectives of the West Trust?

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SIGNATURE and TITLE OF APPLICANT (Application should usually be signed by the President of your Board)

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As mentioned earlier, please send your application as an Email ATTACHMENT in Word or as PDF. Please include the words “2021 West Bequest Trust Application” in the subject line, addressed to

Shripad Pendse, President, Board of Trustees of the West Trust, at shripen@yahoo.ca

and with copies to spendse@smu.ca and to Kathy Spencer, Secretary of the Board, Kathy.spencer@dal.ca