



CANADIAN
UNITARIAN
COUNCIL

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DU CANADA

THEOLOGICAL EDUCATION FUND Information For Applicants For Percy Simpson Bailey Bursaries

These bursaries are intended to assist Canadian Unitarians with expenses incurred annually while studying for the Ministry. Please read carefully prior to applying, as the criteria was modified in 2015.

Eligibility requirements include:

- a) Canadian citizenship, or non-Canadians currently working or studying in Canada
- b) Candidate status* with the Unitarian Universalist Association's Ministerial Credentialing Office
- c) Be in second and subsequent years of study or recognized internship.

* Aspirants may be approved in special circumstances only, where there is an acceptable reason for no more than a 6-month delay in their candidate-application process. A TEF grant in this case would be given only after candidate status was achieved.

The maximum number of years to receive a bursary is three.

Application package required documents:

1. Attached application form and financial disclosure statement.
2. Letter indicating your interest in and involvement with Unitarianism [Universalism].
3. Brief biographical sketch.
4. Certified copy of all your current post-undergraduate transcripts.
5. Letter from the UUA's Ministerial Credentialing Office confirming Candidacy Status.
6. Letter of recommendation from the governing body of your local/sponsoring congregation, minister or resident professional.



7. Letter from a faculty advisor attesting to your progress to date with your ministerial studies.

If you are applying for a second or subsequent bursary please submit:

1. A new application form and financial disclosure statements
2. Updated transcript
3. Faculty advisor "progress report."

Your complete application package, including all the above documents, must be emailed to tef@cuc.ca or post marked by March 31 and mailed to:

**Chair of Theological Education Fund
c/o Canadian Unitarian Council
215 Spadina Ave – Suite 400
Toronto, ON M5T 2C7**

Only complete application packages (one package with all documents) postmarked by March 31 will be considered. The Chair of the Theological Education Fund Committee will make copies of the application package for the other committee members to review. CUC Board at its May meeting will consider the committee recommendations. Successful candidates will receive partial funding of their educational expenses. The total amounts available for this purpose may vary from year to year.



Theological Education Fund Application

PERCY SIMPSON BAILEY APPLICATION FORM

Please fill out completely and neatly. Be sure to complete this three page application and include it with all other required documents, in one complete package and e-mail to tef@cuc.ca or mail to:

Chair, Theological Education Fund
c/o CUC 215 Spadina Ave – Suite 400
Toronto, ON M5T 2C7

Name _____ Phone _____

Street Address _____

City _____ Prov _____ Postal Code _____

Email Address _____

Are you a Canadian citizen? ☐ Yes ☐ No

If no, please give details: _____

Name of congregation where you are a member: _____

Theological School & Address: _____

Date Entered _____ Expected date of graduation: _____

Date of Candidate Status: _____

(Expected) Dates of Internship: _____ Location: _____

(Expected) Dates of CPE: _____ Location: _____

Previous Percy Simpson Bailey bursaries awarded ☐ Yes ☐ No

If yes, please indicate year bursaries awarded: _____ Amount _____

Signature: _____ Date: _____



FINANCIAL DISCLOSURE STATEMENT

PART 1: Annual Household Income

	Self	Other Persons	TOTAL
Earned Income (After Taxes)			
Second job income			
El, pension or other benefits			
Drawn from Savings			
Investment Income			
Gifts and Grants Income			
Fin. Aid: Scholarships & Grants			
Student Loans			
Other Income (Attach Explanation)			
TOTAL INCOME			

Part 2: Annual Household Expenses:

	AMOUNT
_____ Mortgage _____ Rent	
Tuition	
Other Education Expenses (Books, fees, etc.)	
Savings and/or Investments	
Heat	
Electricity	
Telephone	
Cable TV	
Internet	
Current property, income & other taxes	
Food and household expenses	
Home Insurance Premiums	
Clothing and personal items	
Entertainment & Vacation	
Transportation	
Car Insurance Premiums	
Medical	
Health Insurance Premiums	
Prescriptions	
Charitable Contributions	
Gifts (To Family & Friends)	
Other (Attach explain)	
Debt Payments	
TOTAL EXPENSES	
SURPLUS OR (DEFICIT)	



PART 3: Net Worth

List of Assets	AMOUNT
Savings	_____
Stocks Bonds and/or Investments	_____
Pension – Current Total Value	_____
RRSP	_____
Real Estate	_____
Automobile	_____
Other (please explain)	_____
_____	_____
TOTAL ASSETS	_____
List of Liabilities	
Outstanding Student Loans	_____
Other Outstanding Loans/Mortgage	_____
Outstanding Taxes Due	_____
Credit Card Debt	_____
Other (please explain)	_____
_____	_____
TOTAL LIABILITIES	_____
Net Worth (Assets minus Liabilities)	_____

PART 4: Other Documents Required

First year applying:

1. Letter indicating your interest in and involvement with Unitarianism [Universalism]
2. Brief biographical sketch
3. Certified copy of all your current post-undergraduate transcripts
4. Letter from the UUA's Department of Ministry and Professional Leadership (MAPL) office confirming Candidacy Status
5. Letter of recommendation from the governing body of your local/sponsoring
6. congregation, minister or resident professional
7. Letter from a faculty advisor attesting to your progress to date with your ministerial studies

If you are applying for a second or subsequent bursary:

1. New application form and financial disclosure statements
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