

Month 13 Planning Checklist

General

- Are the newcomers employed or self-employed?
- Have you assisted the newcomer with applying for social assistance and welfare (if necessary)?
- Is the newcomer aware of how to apply for social assistance and welfare?
- Do the newcomers need any further settlement support or support with mental health issues?
- Do the newcomers know how to access their bank account/s, how to withdraw money, use cheques, and transfer money electronically?
- Are they aware of their rights and responsibilities? Where to seek legal, and police assistance when in need?

Health

- Is the newcomer registered with a family doctor?
- Have you provided the newcomers with relevant information on vaccinations?
- Do the newcomers need counselling or any support with mental health issues? If so, have you made referral or provided them with the relevant information on how to access these services?
- Do the newcomers have any immediate medical needs that need to be addressed? If so, have you made a referral or provided them with the relevant information on how to access the necessary services?
- Do the newcomers know how to contact emergency services in cases of emergency?

Education

- Are the newcomers' children enrolled in school?
- Do the newcomers know how to engage/pursue further studies on any education programs? If so, have you provided them with the relevant information on courses and institutions?
- Are there any specific educational needs that need to be addressed before the end of the sponsorship period?
- Are the newcomers aware of the various vocational programs and academic courses they are able to access?

Employment

- Are the newcomers employed or self-employed?
- If not, what can be done before the end of the sponsorship period to assist the newcomers with finding employment or self-employment?
- Are the newcomers aware of any relevant bridging courses and vocational training opportunities?

- Are newcomers aware of Canadian professional licensing requirements for their profession or vocation?
- Are newcomers aware of their rights as employees, or their responsibilities as an employer?

English Language Classes

- Do the newcomers need to continue with ESL classes?
- Would the newcomers like to engage in any further or advanced ESL classes?
- Do the newcomers know how to access ESL classes if they need them at a later date?

Housing

- Do the newcomers need/want to relocate to another house or apartment, or another town or city?
- If the newcomers need to relocate to another house or apartment (due to lease ending etc.), have you assisted them with finding suitable accommodation?
- Are the newcomers aware of their rights as tenants?
- Do the newcomers know when and how to pay their rent, and any other household bills (e.g. utilities, hydro, phone, internet, cable etc.)?
- Are the newcomers aware of subsidized housing options?

Settlement Service Providing Agency

- Have the newcomers been connected with settlement providing agency, or know where to access services
- Are they aware of the settlement services provided, and are they eligible to access the services
- If they are not, are they aware of the nearest settlement agencies in their new area.