



CUC Regional Organizing Consultant Position - 2017-18

Job Title: Young Adult Regional Organizing Consultant - Eastern Canada

Starting in the fall of 2017, the CUC is creating two part time contract positions for young adults to serve as a regional networkers and community builders, to help advance young adult ministry in the Central and Eastern regions. The Eastern Canada ROC will work on similar goals as the Western ROC, with additional responsibility for coordinating the young adult components of the CUC's 2018 National Conference.

Main Objectives

The Eastern Canada Regional Organizing Consultant will work collaboratively with the Western ROC and the CUC Youth and Young Adult Ministry Staff to fulfill the following goals:

1. **Regional Gatherings and events:** Ensure there is quality, meaningful YA-specific programming at each year's Regional Gathering (when there is a RG - could be in Fall or Spring).
2. **National Conference:** Lead a team of volunteers to plan quality, meaningful YA-specific programming at the CUC's National Conference or at Chorus (Canadian National YA Con).
3. **Regional Networking:** Facilitate increased relationships and community building among young adults in the CUC's Central and Eastern regions.
4. **Local Connections:** Help connect young adults to U*U congregations, ministers, and other communities and events. Promote and support local/cluster YA programs.
5. **Online Connection and Ministry:** Develop and lead an online small group ministry and promote other opportunities for online connection for young adults.
6. **Support the CUC YaYA Ministry staff** and the Western Regional Organizing Consultant in their work with young adults across Canada.

Please see below for detailed job responsibilities.

Regional Organizing Consultant Qualifications

Required:

- Must be within young adult age range - 18 to 35 years old
- Must live in Ontario or Quebec
- Familiarity with the Canadian UU Young Adult community and context



- Strong organizational skills, including responding to email, tracking goals and tasks and recording information
- Event planning skills and experience, especially working with volunteers
- Experience planning and leading worship and workshops
- Ability to work independently with minimal supervision as well as with a team
- Attention to detail in project work and communications
- Commitment to anti-oppressive practice in event planning and community building
- Friendly, confident and outgoing demeanour with an ability to create a welcoming and inclusive environment at young adult events
- Availability for the duration of the CUC Conference at MacMaster University, Hamilton (Thursday, May 17 – Monday May 21, 2018)
- Reliable and consistent access to phone and computer with internet
- Comfort using online tools such as social media, Google Drive, Gmail, and video conferencing

Assets:

- Personal experience and knowledge of the ACM/CUC Conference as well as Canadian Young Adult conference structures and culture
- Connections to the young adult community and congregations in the regions served
- Experience with, and passion and enthusiasm for youth and young adult ministry
- Experience leading worship for large, multigenerational audiences
- Familiarity with UU Small Group Ministry practices and group facilitation
- Strong communication skills - ability to write engaging articles, web content, event publicity and social media posts

Reporting to: Asha Philar, Youth and Young Adult Ministry Development Staff

Term: This is a contract position from October 1, 2017 to May 31, 2018 (approx.). We will give preference to candidates who are interested in committing to a 2-year term (2018 term will start in late August).

Time/Hours: Approximately 20 hours per month from October to March, and 25 hours per month in April and May with a full weekend commitment at the time of the CUC conference. The ROC will have flexibility to determine when monthly hours are worked, but will need to be available for monthly phone/video meetings, and several video meetings with young adult planners ahead of the conference. Occasional evening and weekend work may be required, as well as travel to one or two events.

The ROC is required to be on site in Hamilton from Thursday, May 17 to Monday, May 21, 2018.

Pay and Compensation: Honorarium of \$3500 (approx. \$19/hour) as well as a paid travel expenses for the regional young adult events, the CUC's National Conference (May 2018) and the regional gatherings (as applicable).



Covered travel expenses include:

- Travel to and from event location*
- Registration fee
- All meals from arrival to departure, including travel
- Accommodation for during the event - may be home hospitality
- Reimbursement for any program-related expenses and supplies

** The CUC is able to book travel and pay for major expenses, instead of having staff pay and be reimbursed.*

Location: Work from home, and on-site during events. Access to a cell phone and computer with reliable internet required.

To apply:

Please prepare an application that includes:

- A C.V. detailing related job and volunteer experience
- Responses to the following application questions:
 - a. Why would you like to take on this position?
 - b. What is your vision for the Young Adult events, and the development of UU Young Adult community in Eastern Canada?
 - c. What skills and experience do you bring that would make you a good fit for this role?
- Two references, with email and phone contact info: one reference from someone within the Canadian UU Young Adult community, and one reference who can speak to your organizational and event planning experience.

Email application to the CUC Hiring Committee (jobs@cuc.ca), using subject line "Eastern ROC - *your name*". Please have all components of the application in one attached file, not in the body of an email.

Application deadline: **Tuesday, September 26 at 11:59 EST.**

Detailed Job Responsibilities

1) Regional Gatherings and Events:

- Help plan and promote young adult specific programming at regional events, which could include young adult retreats, CUC Regional Gatherings and more.
- Act as a host and community leader for young adults at events, and help facilitate community building and faith formation.
- Young adult programming at regional gatherings can include:



- Friday night event post-InGathering
- Saturday night event post-Coffee House
- Sunday morning participation in worship service and/or an activity or a post Sunday service-wrap up/closing
- Help facilitate young adult participation and inclusion in the wider “adult” Gathering.

2) CUC National Conference and Chorus (Canadian National YA Con):

- The Eastern ROC takes the lead as part of the core organizing team for young adult events at the National Conference or Chorus (alternating years).
- Take on the role of con “Dean” for Chorus, working with a volunteer team to plan the con’s program and schedule.
- Support planning of key program elements, such as the Youth and YA bridging dinner, bridging worship service, Friday events, and evening socials.
- Work with the other ROC and the CUC YaYA staff person to publicize and increase young adult interest in the national gathering and events.

3) Regional Networking:

- Facilitate increased relationships and community building among YAs in the Central and Eastern regions.
- Actively connect with YAs and and connect YAs to each other in the region by:
 - Collecting information on bridging youth (from CUC and congregations) and help keep them connected to regional and national young adult community.
 - Collecting young adult contact info and promote regional and national Facebook groups, as well as the national YA announcement list.
- Be in touch with congregational leaders (minister, religious educators and lay leaders who support, or would like to develop YA ministry.
- Maintain contact with young adults, with a focus on emerging young adults (18-24) and YAs that are new to UUism.
- Support young adult ministry by listening to needs and providing support for programs, including:
 - Congregationally based YA Groups/YA-specific small group ministry.
 - Cluster or regional young adult groups.
 - Service/volunteer work/outings.
 - Social meet-ups (hikes, playing sports, bitch & stitch/craft nights, movie nights, potluck dinners, pre or post sunday service brunch meet-ups, etc).



- Young adult style contemporary worships (on one-off/ad hoc or regular basis).
- Acting as facilitator and/or organizer when helpful.

4) Fostering local connections:

- Make introductions via email or in person between interested YAs and local ministers, and religious educators who have YA ministry responsibility.
- Connect bridging youth who are moving to another city with the local minister, young adults and/or young adult group.
- Be aware of congregational, cluster and regional events (including in the US) that are for YAs or could be of interest to YAs, including:
 - Central & Eastern: Mid-Winter Retreat (February), Unicamp (May - October), YA Weekend at Unicamp (September), YA Cons in New York state and Ohio

5) Online Connections and Ministry:

- Based on interest and needs of young adults, work with other ROC and YaYA staff to offer regular opportunities for online connection, which could include:
 - Regular online small group ministry for young adults, based on an existing curriculum (like Soul Matters or Heart to Heart).
 - A more casual, drop-in group for young adults to check in.
 - Groups specifically for bridging young adults and/or young adults who have started university.
 - Other ways to provide an ongoing, explicitly spiritual venue for deepening relationships and personal reflection and spiritual growth.
- Connect young adults with existing online opportunities, such as CUC roundtables, webinars, social justice movie nights, Truth, Healing and Reconciliation guides, etc.
- Post articles and news of interest on the Canadian UU Young Adults Facebook group.

6) Support the CUC YaYA Ministry staff and Western ROC:

- Participate in monthly calls with the Western ROC and the CUC YaYA Ministry staff, and keep in contact through Google Hangouts and email.
- Keep the YaYA Ministry Staff updated about regional happenings and help to advise them about the direction of national young adult ministry.
- Update information about local young adult groups and contacts through online database and Google Groups (with help of CUC admin).
- Help shape the evolving vision and goals of national young adult ministry.
- Report regularly on progress toward the stated goals.